

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, April 22, 2019
Parent Leadership Team Meeting (6:30pm-7:30pm)
www.stemschoolchattanooga.net

- Sign In and Welcome
 - Cheryl Cambron – PLT Meeting Facilitator
 - Terrie Quering – PLT Meeting Notetaker

- Attendance
 - Tara Bennett
 - Michelle Brock
 - Cheryl Cambron
 - Jennifer Crutchfield
 - Tony Donen
 - Julie Gersch
 - Tracy Lowe
 - Shanika McDowell
 - Veronika Murphy
 - Terrie Quering
 - Octivia White

- Committee Discussion/Updates:
 - STEM Jubilee: Michelle Brock
 - Jubilee 1st TN = presenting sponsorship at \$2500 (have application in by November of next year to receive \$5000 in sponsorship via Connie Shore)
 - Amazon was contacted to participate in sponsorship or run booths - no response at this time (UPDATE: Amazon has agreed to be Gold Level Sponsor for \$5000!)
 - Banners - estimate in and waiting for purchase order \$87.15/banner for 4 banners updated, the stands are still good. Need GPS & Chattanooga State logos to send to Fast Signs
 - Hospitality area: two volunteers needed (8:30-11:30 shift 1 11:00-2:00 shift 2) Terrie & Cheryl volunteered
 - Send email out for salty snacks/sweet snacks/drinks for volunteers (contact McKee as well) breakfast & lunch type snacks
 - Shaneka will send out for volunteers: Need 5-10 parents for set up (7:0-8:30 Wednesday only) & 5-10 people parents for clean up (2:00-4:00 Thursday only)
 - Send out volunteer sign-up for volunteers & snacks (snacks for students & volunteers that are working the booths)
 - Subs (probably subsidised by Publix)
 - Elementary students attending the Jubilee come from 9:00-11:00 and 11:30-1:30
 - Public Relations: Jennifer Crutchfield
 - Mayors (county & city) requests for proclamation & public presentation
 - Press release to media tomorrow morning
 - STEM Logo needed for the “Remake Learning” Map - B & W logo selected
 - Postcard going to all HC school students community

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- Map will go to HC school students & community
- Time frame needed for radio slots
- Staff Appreciation Committee: Nicki Murphy
 - Another lunch this last month that went well.
 - More volunteers for set-up and clean-up are needed for each month
 - End of the year gift cards: Ms. Amy will be posting a sign up at the beginning of May 27+ spots will be available (value is open) so teachers may end up with several cards of various denominations
 - Cards should be received by Monday May 20
 - Gifts will be given on Thursday May 23 (the half-day for students and full-day for teachers)
 - Catered lunch on May 23 for teachers - barbeque from "The Feed" is catering
- Next Year Committee Chair/ Committee Continuation or Discontinuation:
 - Silent Auction Committee: Tara Bennett & Julie Gersch to co-chair for next year
 - Staff Appreciation Committee: Nicki Murphy & Tracy Lowe to co-chair for next year
 - Student Council: Allison Deckman - Not sure, will connect to find out
 - STEM Jubilee: Michelle Brock - open to someone else taking over
 - Public Relations: Jennifer Crutchfield - staying on
 - Social Media Committee: Shaneka McDowell - stepping down (her son is a graduating senior) recommends that the position stay open and she will pass on the Facebook leadership post
 - National Honor Society Committee: Sue Dodson - ?? (Dr. Donen will ask Ms. Millard if still needed)
 - No one volunteered to start a new committee
 - Dr. Donen said he wasn't aware of any needs that need to be filled
- New Business
 - No new business
- Next PLT Meeting
 - Fall 2019